

ORIGINAL

Sweetwater County Solid Waste District #2
Landfill located 265 Crooks Gap
County Road 23
3 Miles South of Wamsutter
Main Office: 509 Indian Paintbrush Ave Bairoil, WY 82322
307-328-2084
Email: sw2sar@yahoo.com
Website: sweetwaterdistrict2.com

Minutes
May 22, 2025
Conference call at 5:00 p.m.

Chairman Lowell Clawson called this meeting to order at 5:18 p.m.
Board Members present at the Bairoil Office were Secretary-Treasurer Dean Martin, Butch McFall, Landfill Supervisor Jeff Evans and Clerk/Manager Sue Rigano.
Board Members present at Wamsutter via telephone were Vice Chairman Gary Waldner, Seth Rauch and Landfill Operator Ben Carter.

Public Comment: None

No changes were necessary to the minutes of April 17, 2025.

A motion was made by Dean Martin and seconded by Butch McFall to approve the agenda of May 22, 2025 as presented.
Motion passed.

Reports:

Our Engineer Tom Pilch did sampling at the Landfill on April 30, 2025.
Mr. Pilch stated in his email he was having a person come to potentially train to take over the sampling. Tom will still do the reporting.
Mr. Pilch also worked up a spread sheet for sampling costs for this coming fiscal year for our Accountant.

Mr. Pilch is going to try to get the vertical expansion "closure" done, he is working with Western Engineering out of Rock Springs for design and construction help. Jason, who worked for Tom and helped with the design on the existing lined landfill works for them and will be the engineer on the vertical expansion project. This information was emailed to each board member on 05-20-2025.

Computer issues: Our IT person, Rodney Knight came to Bairoil on April 30, 2025 to install the Dream Router 7 to our computer for internet protection. Everything is working fine now.

Scale Issues at Landfill:

Landfill Supervisor Evans stated the scales stopped working again, he called Meldrum Scale out of Salt Lake. Meldrum asked Jeff to take it apart and to change the battery, that did not work. Meldrum came back to Landfill and had to replace the main circuit board, we are up and running again. This was done on May 8, 2025.

Recall on Expedition:

Clerk/Manager Sue Rigano stated she received a recall on her work vehicle a 2018 Ford Expedition. The issue being the OBD monitoring system for the catalytic converter may not be operating as intended.

Sue has an appointment scheduled June 5, 2025 to take the vehicle to Greiner Ford in Casper, Wy.

The Landfill and the Bairoil Transfer Site will be "Closed" May 26, 2025 for Memorial Day. Notices have been posted.

Old Business:

In the past few meetings, we have been discussing using On-Line Banking to pay our vendors. Clerk/Manager Sue Rigano contacted our Accountant Jennifer Cuthbertson, our Attorney Patrick Brady and our Auditor Seth Coursen as to the workable options involving this.

We would have a separate checking account set up strictly for this purpose with a bare minimum of funds available being transferred as needed.

(This is Seth Coursen's reply. He thinks the biggest concern is going to be as Mr. Brady was concerned with the separation of duties regarding the board approving the invoices before paid.

I believe with the current process they can review the invoices before signing the checks and their signature on the check evidence that approval.

If we were to do on-line banking, could it be structured to retain that approval process and how would that be evidenced in terms of the payments being made electronically?

Does online banking have a system that would allow you to designate who has permission to initiate a payment.?)

A discussion ensued among the Board members and Clerk/Manager Sue Rigano; the final decision was not to go to online banking at this time.

Swapping out (2) packers. A motion was made by Gary Waldner and seconded by Dean Martin to table this until our meeting in June so more information may be obtained.

New Business:

Review the proposed budget for Fiscal year 2025/2026

Our Accountant Jennifer Cuthbertson assisted with this review.

Proposed Budget must be in by June 1, 2025.

A motion was made by Secretary-Treasurer Dean Martin and seconded by Seth Rauch to approve the proposed budget with total expenditure of \$1,795,400. Expenditure is over-\$245,400. Motion passed.

Final Budget Date: June 19, 2025

A motion was made by Gary Waldner and seconded by Seth Rauch to advertise for summer help at the Landfill for litter collection. Motion passed.

Sell several (2) yard dumpsters at \$100.00 each.

A discussion ensued regarding selling (3) 2-yard dumpsters located at Bairoil Transfer Site to Lowell Clawson for the price of \$100.00 each. Motion passed.

Chairman Lowell Clawson abstaining due to pecuniary interest.

Executive Session:

Matters confidential by Law. A motion was made by Dean Martin and seconded by Seth Rauch to go into executive session at 5:52 p.m. Out of Executive Session at 6:01 p.m.

Back in regular session at 6:02 Chairman Clawson asked if anyone had any objections to what was discussed in executive session. No one did.

The result of the executive session was to give our employee studying for the CDL until June 30, 2025 to take the CDL Driving test.

If the employee is not working at the Landfill on the days there is NO CDL training, no wages will be paid.


A motion was made by Butch McFall and seconded by Dean Martin to pay bills Check # 19946 through Check # 20008 including all Dc's and EFT's in the amount of \$87,994.40. Motion passed.

Next regular Meeting June 19, 2025

Meeting Adjourned at 6:05 p.m.


_____.

Chairman Lowell Clawson


_____.

Clerk/Manager Sue Rigano

Date 6-19-2025.